

ITEA Project Outline Preparation Days 2025

16 -18 September
Estoril (Lisbon)

16 September
Exhibition,
Awards,
Workshop &
B2B

Preliminary programme

ITEA PO Preparation Days 2025, 16-18 September 2025

Ahead of the ITEA PO Preparation Days 2025 (ITEA PO Days), a few key sessions will be held online to help participants prepare for the main event in Estoril on 16-18 September. These sessions will enhance networking opportunities and facilitate consortium building, ensuring you make the most of your time onsite.

Please note that the main event itself will not be hybrid.

Timings of the Pre-ITEA PO Days sessions are in CEST. Timings of the physical event are in GMT+1.

Pre-ITEA PO Days sessions

Thursday 26 June 2025

13:00 - 14:00 CEST

Online ITEA PO Days 2025 Preparation session

- **Opening and introduction of the Call**
ITEA Programme Manager Özgün Algin
- **Demonstration of the ITEA online brokerage tools**
ITEA ICT Manager Johan van der Heide

Thursday 4 September 2025

Throughout the day

National priorities and eligibility criteria presented by Public Authorities (part 1)

Throughout the day, a series of online information sessions will be co-organised with Public Authorities to inform participants about national priorities and eligibility criteria.

- 10:00 - 10:45 CEST | Information session of the Netherlands
- 11:00 - 11:45 CEST | Information session of the Republic of Korea
- 12:00 - 12:45 CEST | Information session of the United Kingdom
- 15:00 - 15:45 CEST | Information session of Portugal

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Monday 8 September 2025

Throughout the day

National priorities and eligibility criteria presented by Public Authorities (part 2)

Throughout the day, a series of online information sessions will be co-organised with Public Authorities to inform participants about national priorities and eligibility criteria.

- 09:00 - 09:45 CEST | Information session of Singapore
- 10:00 - 10:45 CEST | Information session of Sweden
- 11:00 - 11:45 CEST | Information session of Belgium
- 14:00 - 14:45 CEST | Information session of Austria
- 15:00 - 15:45 CEST | Information session of Germany

Thursday 11 September 2025

10:00 - 12:00 CEST

Online ITEA Call 2025 Project idea pitch session - part 1

During this pitch session, project idea leaders have the opportunity to present their project idea to the registered participants of the ITEA PO Days 2025 in a 4-minute pitch.

15:00 - 17:00 CEST

Online ITEA Call 2025 Project idea pitch session - part 2

During this pitch session, project idea leaders will have the opportunity to present their project idea to the registered participants of the ITEA PO Days 2025 in a 4-minute pitch.

Friday 12 September 2025

Throughout the day

National priorities and eligibility criteria presented Public Authorities (part 3)

Throughout the day, a series of online information sessions will be co-organised with Public Authorities to inform participants about national priorities and eligibility criteria.

- 10:00 - 10:45 CEST | Information session of Türkiye
- 11:00 - 11:45 CEST | Information session of Spain
- 12:00 - 12:45 CEST | Information session of Finland

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ITEA PO Days 2025

Tuesday 16 September 2025

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|-------------|--|
| 12:30 GMT+1 | Registration and welcome coffee
<i>Please note, there will not be a lunch</i> |
| 13:00 GMT+1 | Exhibition ‘Highlights of the ITEA impact’ |
| 15:30 GMT+1 | ITEA Awards of Excellence 2025 ceremony
Presentation of ITEA's Award winning projects |
| 16:30 GMT+1 | 'Newcomers' workshop
Sessions focussed on managerial topics <ul style="list-style-type: none">▪ How to shape your Project Outline (PO)▪ Guidelines for submitting a PO, including a demo▪ Financial and legal aspects▪ Tips and Tricks panel session▪ Q&A <i>This session will take place in parallel with the B2B session</i> |
| 16:30 GMT+1 | B2B session
Get in touch with possible future partners in a one-on-one B2B session
<i>This session will take place in parallel with the newcomer's workshop</i> |
| 18:00 GMT+1 | End of day |

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Wednesday 17 September 2025

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|-------------|--|
| 09:30 GMT+1 | Introduction to the ITEA PO Days 2025 <ul style="list-style-type: none">▪ Opening and Introduction to the ITEA PO Days 2025
<i>ITEA Chairman Dirk Elias</i>▪ Welcome address ANI
<i>ANI President Antonio Grilo</i>▪ Guidelines for the ITEA PO Days 2025
<i>ITEA Programme Manager Özgün Algin</i> |
| 10:45 GMT+1 | Poster session
Presentation of project ideas |
| 13:00 GMT+1 | Lunch |
| 14:00 GMT+1 | Brainstorm sessions
Cluster project ideas to research topics |
| 17:00 GMT+1 | Presentation of brainstorm results
Plenary session during which a project idea representative could present the progress made during the first day of the PO Days and indicate whether they are still looking for extra expertise/partners. |
| 18:00 GMT+1 | End of day |

Thursday 18 September 2025

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|-------------|--|
| 09:00 GMT+1 | Working group sessions
Define potential projects and form consortia |
| 12:00 GMT+1 | Presentation final results
Plenary session during which a project idea representative could present the progress made during the ITEA PO Days and indicate whether they are still looking for extra expertise/partners.

Closing remarks of the ITEA PO Days 2025
Presentation of the Closing remarks of the ITEA PO Days 2025 |
| 13:00 GMT+1 | Lunch |
| 14:00 GMT+1 | End of the event |