

ITEA PO Days 2026

Guidelines for the ITEA PO Days 2026

16 September 2026, Istanbul
Bilge Özdemir - ITEA Programme coordinator

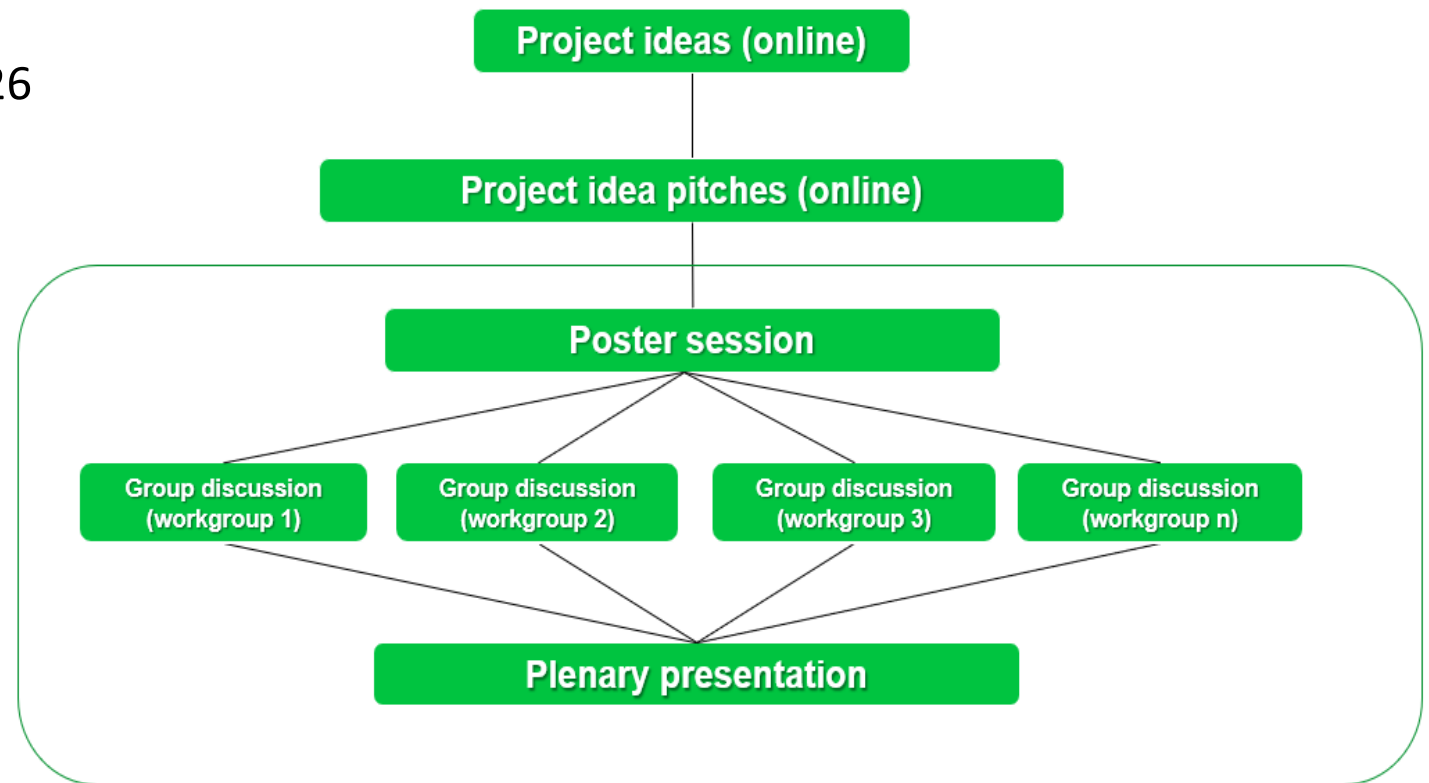


1. Have a target for the project you want to achieve
2. Have a basic composition of the core consortium
3. Have an initial idea of the planning
4. Have fun!

Programme

ITEA PO Days 2026

- **16 September, Wednesday**
 - Introduction to the ITEA PO Days 2026
 - Poster session
 - Group discussions
 - Plenary presentation of results
- **17 September, Thursday**
 - Working group sessions
 - Plenary presentation of final results
 - Conclusions



ITEA Office and publications

ITEA PO Days 2026

**ITEA Programme
Chair**
 *Dirk Elias*



**Technical Programme
Vice-chair**
 *Régis Cazenave*



**Operations
Office Director**
 *Fopke Klok*



Programme coordination
 *Bilge Özdemir*
 *Lucía Salgado García*
 *Dimitris Kalogiannis*



Communications & Events
 *Linda van den Borne-Toupet*
 *Loes van den Borne*
 *Diana Verdoes*



ICT
 *Johan van der Heide*



Quality
 *Marieke van Herk*



Finance & Accounting
 *Kristin Spierings*



- Learn and discuss about new project ideas with project idea initiators and interested participants
 - **Online Project idea tool (106 ideas)**
 - Continuously update the content online
 - Follow the updates online and contact idea initiators
 - **Poster session (80+ posters)**
 - Ideal place to find the ideas of your interest
 - Contact and direct connection with idea initiators

Excellent networking opportunity

ITEA PO Days 2026

- Meet with participants from all over the world and form initial project consortia



340

registered participants



212

registered organisations



20

countries

- Group discussions and working sessions with potential project participants
→ More information follows

Find and connect with the ITEA PO Days participants:

<https://itea4.org/podays2026/participants-list.html>

- Ensure there is a discussion leader (e.g. the project idea initiator):
 - Take care of overall timing; avoid non-relevant or too detailed discussions
- Identify and focus on the specific problem that you want to solve:
 - If known, use the needs expressed by real customers
 - Identify the possible solution(s) and required technologies & expertise
 - Position interested partners and identify which organisations have a real added value
 - Identify which organisations/expertise are still missing
- Define follow-up actions to prepare the Project Outline (PO) proposal

Group discussion results

ITEA PO Days 2026

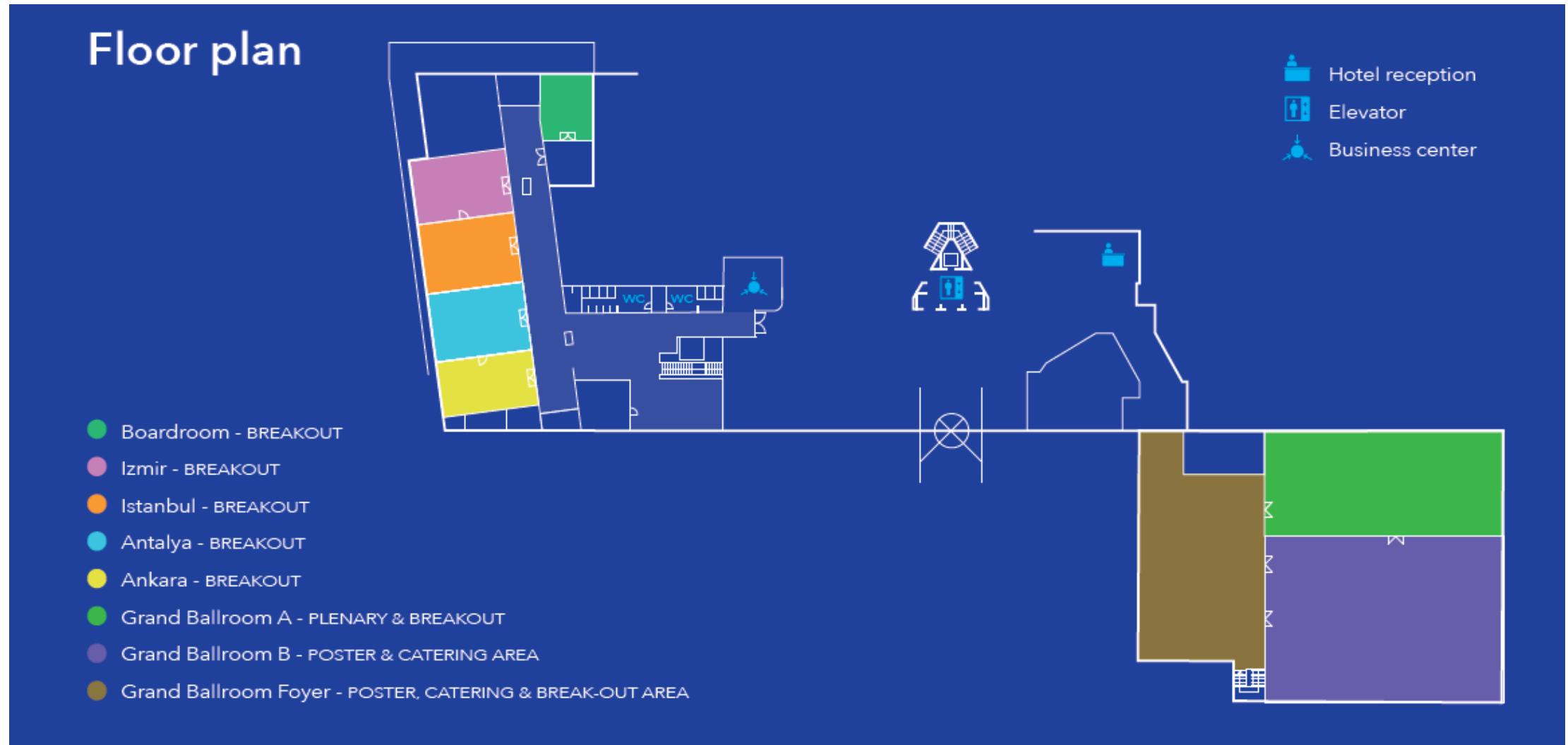
- Present the results in plenary sessions
 - Keep the audience up-to-date
 - Reach missing organisations/expertise
 - Assign a contact person and presenter for presentation at the end of each day
 - Complete the “Project idea status update” presentation template.

Plenary presentation

- ❖ Send the presentation to info@itea4.org 15 minutes before the start of plenary sessions.
- ❖ Template: PO Days website >> Resources >> PO Days documents 2026
<https://itea4.org/podays2026/po-days-documents-2026.html>

Breakout rooms for group discussions

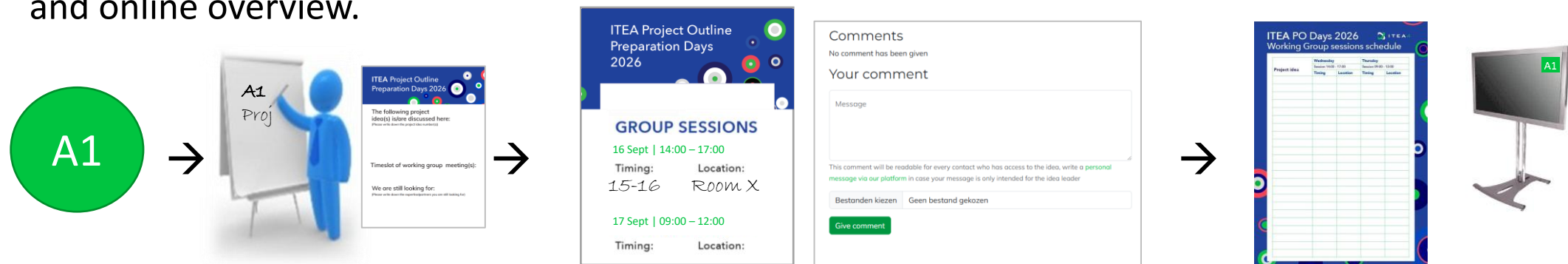
ITEA PO Days 2026



Room allocation for group discussions

ITEA PO Days 2026

- You can use the plenary room, breakout rooms and separate tables for your group discussions
- If you want to reserve a breakout, please come to the registration desk: first come, first served
- Clearly indicate your project idea number(s) using the card boards, flip charts, etc.
- Indicate your timing and location on your 'Notes' poster (dedicated section) and put a comment beneath your project idea in the online Project idea tool. We will update the Group discussion poster and online overview.



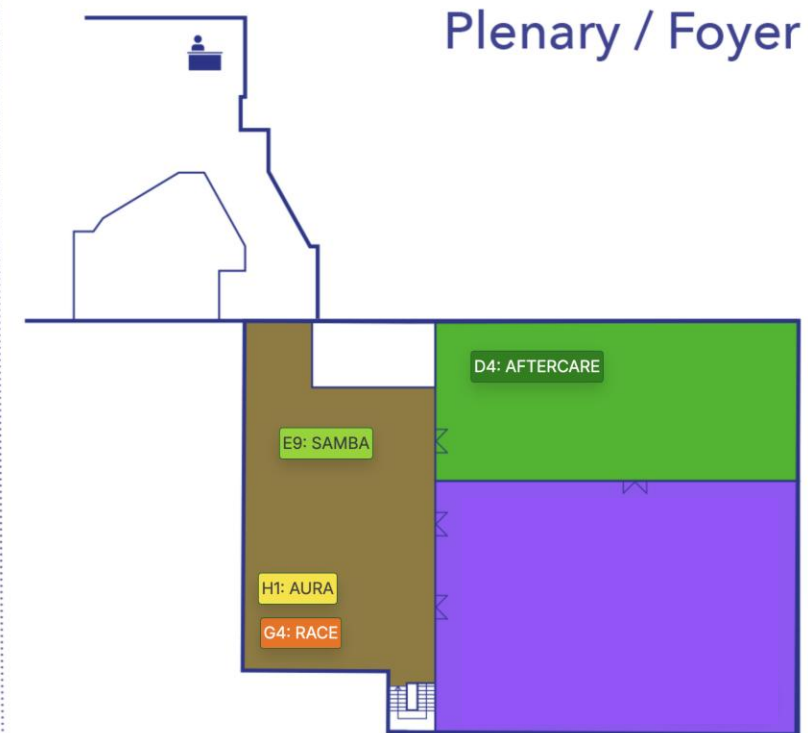
- Group positioning / room allocation will be displayed on the displays (e.g. in the plenary room and near the registration desk) and on the PO Days webpage.

Example of screen floor plan and group allocations

ITEA PO Days 2026



Breakouts

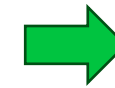


Plenary / Foyer

Programme

ITEA PO Days 2026

10:45	Poster session
13:00	Lunch
14:00	Brainstorm sessions
17:00	Presentation of brainstorm results



Plenary presentation

- ❖ Send the Project idea status update presentation to info@itea4.org before 16:45.
- ❖ Template: PO Days website
>> Resources >> PO Days documents 2026
<https://itea4.org/podays2026/po-days-documents-2026.html>

Thank you
for your attention